

- How-To Guide -

**Switching off Wi-Fi
when using a
Cable Network Connection**

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1. Introduction

It sometimes happens that people make use of wireless (Wi-Fi) connectivity—typically when at home. Then, when they are back at work, they plug in the network cable. However, if the Wi-Fi is left on while the network cable is simultaneously used, this becomes problematic. Connectivity becomes erratic, slow & unpredictable. So, it is important to turn off the Wi-Fi capability when making use of the network cable – the typical mode of working when on Woodwing.



This brief guide shows you:

- how to determine if the Wi-Fi capability is turned on or not, and
- how to turn off the Wi-Fi capability.

This will cover both Macs and PCs.

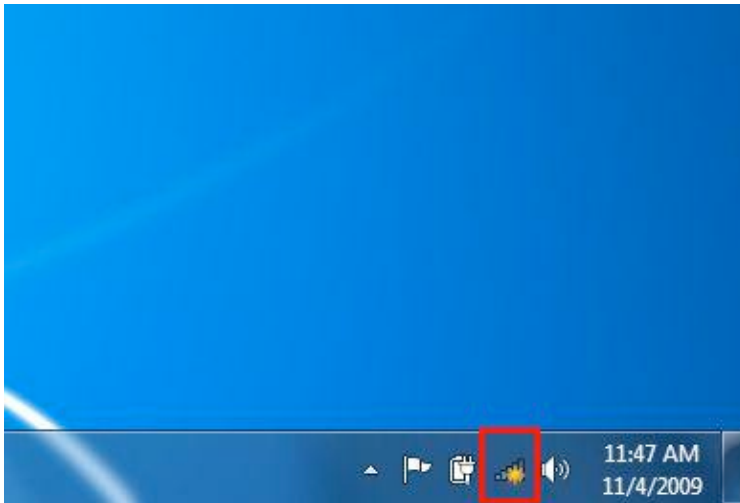
2. Determining if Wi-Fi is on or off

Using an Apple Mac...

- On a Mac, if the wireless icon (in the header bar) looks as follows  then wireless is turned off.
- On a Mac, if the wireless icon looks as follows  then wireless is turned on.

Using an Windows-based PC ...


- On a Windows-based PC, if the wireless icon looks like the one below, the wireless is not connected..



- On a Windows-based PC, if the wireless icon looks as follows when wireless is turned on.




3. Turning Wireless Off On a Mac

Step 1. Click on the  icon.



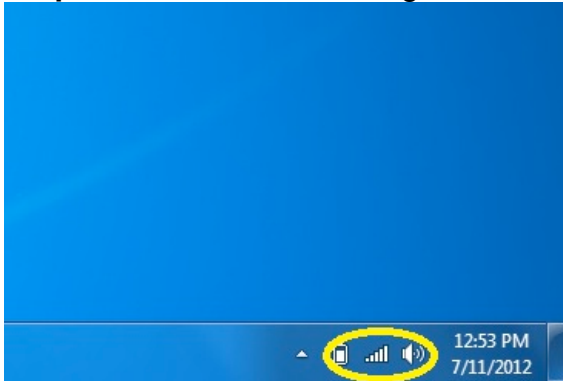
Step 2. Click *Turn Wi-Fi Off*.



The icon will now look like this: .
You have now successfully turned Wi-Fi off.

3. Turning Wireless Off On a PC

Step 1. Click on the following icon.



The following window will appear.



Step 2. Click **Disconnect**.



Once done, you will see “**Not connected**” in the top left corner of the window.



You have now successfully turned Wi-Fi off.